



Annual Mileage Summary (Form 1040)

Year-end organizer summary. Keep underlying records (app report, calendar, receipts) with your tax files.

Taxpayer and Vehicle Information

Taxpayer Name: _____ Tax Year: _____
Vehicle (Year/Make/Model): _____ Plate/State: _____
Business/DBA (if any): _____ EIN (if any): _____

Odometer and Allocation

Odometer start (1/1): _____ Odometer end (12/31): _____
Total miles driven (year): _____ Commuting miles: _____
Employer reimbursement received (if any): _____ Parking/tolls: _____
Business deduction method: Standard Actual Business use % (if Actual): _____

Mileage Totals by Category (Annual Totals)

Category	Annual Miles	Where it typically reports
Business miles (B)	_____	Schedule C (self-employed)
Medical miles (M)	_____	Schedule A - Medical (if itemizing)
Charity miles (C)	_____	Schedule A - Gifts to charity (if itemizing)
Employee/W-2 miles (E)	_____	Not deductible federally (most). Track for reimbursement/state

Records Used (check all that apply)

- Mileage app report (e.g., MileIQ / Everlance / TripLog)
- Calendar/appointment log (work, medical visits, volunteer events)
- Map routing / written trip notes
- Odometer photos (start/end)
- Repair/maintenance records (supports total use)
- Other: _____

Taxpayer Certification

I certify the mileage totals above are accurate to the best of my knowledge and supported by records retained by me.

Signature: _____ Date: _____